

CONSTITUTION

of the

Ontario Young Liberals

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CONSTITUTION OF THE ONTARIO YOUNG LIBERALS

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1. DEFINITIONS

In this document:

- 1.1. "OYL" means Ontario Young Liberals;
- 1.2. "OLP" means Ontario Liberal Party;
- 1.3. "Provincial Constituency Association" means a Provincial Liberal Association in an electoral district in Ontario;
- 1.4. "OYL Club" means an Ontario Young Liberal Student Club or an Ontario Young Liberal Riding Club;
- 1.5. "Member in Good Standing" means any person, who is not younger than fourteen (14) years of age and not older than twenty-five (25) years of age, that holds a current valid membership with a Federal or Provincial Constituency Association or any person that holds a current valid membership with a Student Club, and does not hold a membership with any other political party.

2. OBJECTIVES

- 2.1. The objects of the Ontario Young Liberals shall be:
 - a To develop, determine, and actively advocate and promote the policy positions of the Ontario Young Liberals;
 - b To advocate and support Liberal Party political principles;
 - c To advocate and support the election of Liberal Party candidates;
 - d To organize the Ontario Young Liberals in federal and provincial constituencies and on post-secondary school campuses in Ontario;
 - e To ensure that each Ontario Young Liberal Club participates actively in its community;
 - f To promote youth issues;
 - g To promote LGBTQ+ acceptance and inclusivity;
 - h To promote Indigenous rights;
 - i To promote gender equality; and
 - j To promote multiculturalism.

3. OFFICIAL LANGUAGES

- 3.1. The official languages of the Ontario Young Liberals are English and French.
- 3.2. Any member may address meetings of the organization in either official language.
- 3.3. The constitution is to be available and distributed in both official languages and both versions shall be binding.

4. CONSTITUTION

- 4.1. The Ontario Young Liberals are an independent body and shall conduct its own affairs. The Ontario Young Liberals are also the officially recognized youth organization for the Ontario Liberal Party. In order for an Ontario Young Liberals Club to participate in the organization, the Club must be ratified and recognized by the Ontario Young Liberals.
- 4.2. This constitution may be amended by a two-thirds (2/3) vote of the delegates present and voting at a designated constitutional amendment session at an Annual General Meeting of the Ontario Young Liberals.
- 4.3. Notice of proposed amendments to the constitution shall be submitted to the Chief Returning Officer in writing a minimum of fourteen (14) days prior to the Annual General Meeting for circulation to delegates at the Annual General Meeting of the Ontario Young Liberals.
- 4.4. Unless otherwise specified in the proposed amendment, any adopted amendment to this constitution shall take effect at the time of the meeting at which it is adopted.
- 4.5. All members of the Ontario Young Liberals have the right to propose constitutional amendments at the Annual General Meeting provided they follow 4.3
- 4.6. This constitution shall be interpreted in the following manner:
 - 4.6.1. Where this constitution is silent, Robert's Rules of Order shall be used to conduct the affairs of the Ontario Young Liberals Management Committee and Executive Board.
 - 4.6.2. This constitution is to be interpreted by the Ontario Young Liberal President, but any ruling of the President may be overturned by a two-thirds (2/3) vote of the Ontario Young Liberal Executive Board.

- 4.7. The Executive Board of the Ontario Young Liberals shall have the authority to enact policies, regulations, and procedures so long as they are consistent with this constitution, to be included in the OYL Governance Manual.
 - 4.7.1. The OYL Governance Manual shall have authority over all aspects of the organization and administration of the Ontario Young Liberals so long as it is consistent with this constitution.
 - 4.7.2. All rulings of interpretation shall be incorporated into the OYL Governance Manual.
 - 4.7.3. The OYL Governance Manual is the responsibility of the Executive Vice President and the OYL Governance Manual shall be publicly posted and available.

5. CLUBS

- 5.1. Two (2) types of OYL clubs shall be recognized:
 - 5.1.1. A 'Riding Club' shall exist and operate within a provincial constituency and shall be affiliated with the Ontario Liberal Party Constituency Association within that electoral district.
 - 5.1.2. A 'Student Club' shall exist and operate on the campus of a post-secondary institution.

6. MEMBERSHIP

- 6.1. The following shall be members of the Ontario Young Liberals:
 - 6.1.1. All members of the Ontario Liberal Party who are not younger than fourteen (14) years of age and not older than twenty-five (25) years of age
 - 6.1.2. All members of an Ontario Young Liberal Student Club, which shall be limited to registered students of the post-secondary campus who are not younger than fourteen (14) years of age and not older than twenty-five (25) years of age, and are members of the Ontario Liberal Party

7. EXECUTIVE BOARD COMPOSITION

- 7.1. There shall be an Executive Board of the Ontario Young Liberals.
 - 7.1.1. The following shall be voting members of the Executive Board, provided that they are members in good standing of the Ontario Young Liberals:
 - a President
 - b Executive Vice President
 - c Vice President Organization
 - d Treasurer
 - e Communications Director
 - f Policy Director
 - g Student Director
 - h Riding Director
 - i Community Engagement Director
 - j Northern Regional Coordinator
 - k Eastern Regional Coordinator
 - l Ottawa Regional Coordinator
 - m GTA North Regional Coordinator
 - n GTA Central Regional Coordinator
 - o GTA East Regional Coordinator
 - p Golden Horseshoe Regional Coordinator
 - q Southwestern Regional Coordinator
 - 7.1.1.1. If a voting member of the Executive Board becomes ineligible to be a member of the Ontario Young Liberals due to the age limit clause, the member shall continue in office until the next Annual General Meeting.
 - 7.1.2. The Immediate Past President of the Ontario Young Liberals shall be a non-voting member of the Executive Board, provided they are a member in good standing of the Ontario Liberal Party.
- 7.2. Any voting member of the Executive Board can be removed at a meeting of the Executive Board if:
 - a A notice of motion is sent out to all Executive Board members at least fourteen (14) days

- in advance;
 - b The person being removed from the Executive Board is allowed to speak in their defense, should they so wish, at the meeting;
 - c There is an allegation of neglect of duties as given to them by the constitution or by the Management Committee or by the Executive Board; and;
 - d Three-quarters (3/4) of the Executive Board vote in favour of the motion to remove.
- 7.3. In the event of a vacancy on the Executive Board, the President shall inform all Executive Board members and all Presidents of Student and Riding Clubs within seven (7) days of the date the vacancy occurred. The position shall be filled at the next Executive Board meeting, provided the meeting occurs more than fourteen (14) days after the vacancy occurred.
- 7.3.1. All applicants for the vacancy shall submit a resume to the Executive Board for consideration a minimum of three days before the scheduled Executive Board meeting.
- 7.3.2. Should no one seek the position, the position shall remain vacant until the next Executive Board meeting. The Executive Board retains the right to select none of the applicants.
- 7.3.3. A preferential ballot system should be used if more than two applicants apply.

8. EXECUTIVE BOARD RESPONSIBILITIES

- 8.1. The Executive Board of the Ontario Young Liberals shall be responsible for the following:
- a Giving direction to members of the Executive Board;
 - b Enact policies, regulations, and procedures to be included in the OYL Governance Manual;
 - c The approval of the Ontario Young Liberals Budget;
 - d The filling of vacancies within the Ontario Young Liberals Executive Board;
 - e The ratification and de-ratification of OYL Student Clubs and OYL Riding Clubs;
 - f The setting of the time and place of the Ontario Young Liberals Annual General Meeting;
 - g Executive Board members shall submit an individual quarterly report on their respective portfolios to include progress on their goal setting for the year.
- 8.2. The Executive Board shall seek board training to consist of:
- a Introduction to the Ontario Young Liberals history and functions;
 - b Ontario Liberal Party organizational structure;
 - c Robert's Rules of Order, OYL Constitution and OYL Governance Manual;
 - d Budgeting and fiduciary responsibility;
- 8.3. The Executive Board shall be responsible to the membership of the Ontario Young Liberals through an Accountability Town Hall at each AGM and Summer Fling. All Presidents of Student and Riding Clubs shall be given fourteen (14) days notice of the Accountability Session.
- 8.4. The following are the duties of the members of the Executive Board:
- 8.4.1. The President shall be responsible for:
- a Coordinating the general administration of the Ontario Young Liberals;
 - b Presiding over all Management Committee and Executive Board meetings, and shall delegate responsibilities dealing with the general administration of the Ontario Young Liberals when necessary;
 - c Ensuring that the members of the Executive Board properly carry out their duties;
 - d Representing the Ontario Young Liberals at all activities of the Ontario Liberal Party,;
 - e Jointly approving with the Treasurer any expenditure under \$500.
- 8.4.2. The Executive Vice President shall be responsible for:
- a Advising the Executive Board on any constitutional and legal questions that arise, without precluding the Executive Board from seeking a professional legal opinion as necessary;;
 - b Reviewing this constitution for suggested changes, and tabling a report seven (7) days before the Annual General Meeting on any proposed constitutional amendments;
 - c Maintaining the OYL Governance Manual and ensuring that it is kept up to date;
 - d Assuming the responsibilities of the President at all meetings of the Executive Board in the absence of the President;
 - e Assuming the office of the President until the next Annual General Meeting if the position is declared vacant, in which case the office of the Executive Vice President shall be declared vacant and filled through the established policies.

- 8.4.3. The Vice President Organization shall be responsible for:
- a The provincial organization of the Ontario Young Liberals within the rules of the Governance Manual and Constitution;
 - b Maintaining an up-to-date list of all ratified OYL Clubs;
 - c Maintaining up-to-date AGM records of all ratified OYL Clubs;
 - d The taking of minutes from Executive Committee and Management Committee meetings;
 - e Presenting minutes from previous Executive Board and Management Board meetings for approvals at Executive Board and Management Board meetings respectively; and
 - f Undertaking the organization of the annual Ontario Model Parliament
 - g Coordinate recruitment efforts across the Executive, in conjunction with Management Board.
- 8.4.4. The Treasurer shall be responsible for:
- a Maintaining the financial records of the Ontario Young Liberals;
 - b Presenting a financial report at all Executive Board meetings of the Ontario Young Liberals;
 - c Acting as the Chief Financial Officer of the Ontario Young Liberals, and maintaining the bank account;
 - d Preparing a budget for approval by the Executive Board following the Annual General Meeting in consultation with Management Committee
 - e Heading fundraising efforts unless otherwise delegated;
 - f Jointly approving with the President any expenditure under \$500.
- 8.4.5. The Communications Director shall be responsible for:
- a Proposing and managing, in conjunction with Management Board, the media strategy of the Ontario Young Liberals;
 - b Preparing and managing, in conjunction with Management Board, the social media strategy of the Ontario Young Liberals;
 - c Posting and sending official notices of Ontario Young Liberal events and meetings
 - d Making available the approved minutes of any Executive Board meeting to any member of the Ontario Young Liberals upon request within one (1) week; and
 - e Managing website updates and ensuring that the organization has up-to-date information available online.
 - f Managing the design process for promotional and communications materials in conjunction with the relevant executives to meet the needs of the organization.
- 8.4.6. The Policy Director shall be responsible for:
- a The policy development and prioritization process of the Ontario Young Liberals;
 - b Preparing and managing, in conjunction with Management Board, the advocacy and promotion of Ontario Young Liberal policy;
 - c Organizing the Annual Policy Conference;
 - d Organizing of the Regional Policy Parliaments in conjunction with the Regional Coordinators, prior to the Annual Policy Conference;
 - e Ensuring that before any policy conference of the Ontario Liberal Party, the policies of the Ontario Young Liberals that are to be proposed are properly submitted.
- 8.4.7. The Student Director shall be responsible for:
- a The organization and maintenance of Ontario Young Liberal Student Clubs, including working with the VP Organization to ensure that the club constitutional requirements are in compliance;
 - b Convening the President's' Council along with the Riding Director;
 - c Keeping the Student Club Presidents informed of the activities of the Ontario Young Liberals, the Ontario Liberal Party and assisting the Student Clubs in participating in these activities; and
 - d Serving as liaison between Student Club Presidents and the Ontario Young Liberals Executive Board;
- 8.4.8. The Riding Director shall be responsible for:
- a The organization and maintenance of Ontario Young Liberal Riding Clubs, including working with the VP Organization to ensure that the club constitutional requirements are

- in compliance;
 - b Convening the Presidents' Council along with the Student Director;
 - c Keeping the Riding Club Presidents informed of the activities of the Ontario Young Liberals, the Ontario Liberal Party, and shall assist the Riding Clubs in participating in these activities; and
 - d Serving as liaison between Riding Club Presidents and the Ontario Young Liberals Executive Board;
- 8.4.9. The Community Engagement Director shall be responsible for:
- a. The organization and maintenance of Ontario Young Liberals multicultural outreach;
 - b. Working towards the goal to increase the membership and engagement of multicultural groups within the OYL; and
 - c. Assisting other Executive Board members as necessary on matters involving the intersection of community engagement and the portfolio of the Executive Board member in question.
- 8.4.10. Each Regional Coordinator shall be responsible for:
- a Serving as liaison between their region and the Ontario Young Liberals Executive Board;
 - b Working towards the goal that each riding and post-secondary institution in their region has an active Ontario Young Liberal Riding and/or Student Club;
 - c Assisting the Policy Director in organizing the Regional Policy Parliament for their region; and
 - d Holding any responsibilities assigned to them by the Management Committee or Executive Board.

9. EXECUTIVE BOARD MEETINGS

- 9.1. The Executive Board shall meet a minimum of once every ninety (90) days during their term of office. Meetings of the Executive Board can be called by:
- a The President; or
 - b Upon written request of five (5) members of the Executive Board; or
 - c Upon written request of twenty (20) Student Club or Riding Club Presidents.
- 9.1.2. Upon receiving written direction or petition as set out in Article 9.1 (b) or (c), the President shall, within 72 hours, call an Executive Board Meeting to take place within fourteen (14) days.
- 9.2. Notice of each meeting shall be given to each Executive Board member a minimum of seven (7) days prior to the date of the meeting unless such notice is waived by two-thirds (2/3) of the Executive Board.
- 9.3. Meetings of the Executive Board can be conducted either in-person or by teleconference.
- 9.4. Quorum for meetings of the Executive Board shall be half (1/2) of the voting membership of the Executive Board, and only members in attendance may vote, voting in absentia and voting by proxy are forbidden.
- 9.5. Unless otherwise specified in this Constitution, all votes of the Executive Board shall be determined by simple majority, based on whether there are more votes in support of the motion or more votes against the motion.
- 9.6. Executive Board Meetings shall be open to all members of the Ontario Young Liberals. The exceptions to this are when the Executive Board is discussing the following issues:
- a The removal of office of an Executive Board member;
 - b Filling a vacant position on the Executive Board;
 - c Discussing bids for hosting of the Annual General Meeting or an issue where bids are discussed;
 - d If a majority of the Executive Board present votes to close the meeting for a particular issue.

10. MANAGEMENT COMMITTEE

- 10.1. There shall be a Management Committee of the Ontario Young Liberals.
- 10.1.1. The following shall be voting members of the Management Committee:
- a President
 - b Executive Vice President

- c Vice President Organization
- d Treasurer
- e Policy Director
- f Communications Director
- g Student Director
- h Riding Director
- i Community Engagement Director

10.2. The Management Committee of the Ontario Young Liberals shall be responsible for the following:

- a General management of the Ontario Young Liberals;
- b Giving direction to the Regional Coordinators;
- c Selecting representatives of the Ontario Young Liberals to serve on all Ontario Liberal Party committees to which the OYL is invited to have representation on;
- d The establishment of committees and appointment of committee Chairs;
- e Hiring of Ontario Young Liberals staff;
- f The approval of any expenditure over \$500;
- g Any affairs not specifically outlined within this constitution as responsibilities of the Executive Board.

10.3. Quorum for meetings of the Management Committee shall be two-thirds (6/9) of the Management Committee.

11. REGIONAL ORGANISATION

11.1. The Ontario Young Liberals shall be organized into the following eight (8) regions, according to the current Ontario Liberal Party regions:

- a Northern
- b Eastern
- c Ottawa
- d GTA North
- e GTA Central
- f GTA East
- g Golden Horseshoe
- h Southwestern

11.1.2. Each region of the Ontario Young Liberals as set out in 11.1 will be composed of the same ridings as the Ontario Liberal Party equivalent. Notwithstanding riding redistribution by the Legislative Assembly of Ontario, any amendment to the regional organization of the Ontario Young Liberals should involve the consultation of the region(s) impacted and must be recommended by the Ontario Young Liberals Executive Board.

11.2. In the event that the government of Ontario redistributes the electoral boundaries in Ontario, the Management Committee shall undertake to create an ad hoc distribution of ridings for each area, which shall be in effect until the next Annual General Meeting.

11.2.1. Additionally, in the event that the government of Ontario renames or redistributes any electoral boundaries in Ontario, the Executive Vice President shall include a report to be tabled fourteen (14) days before the Annual General Meeting including recommendations for regional reorganization.

11.3. From time-to-time, an Area Coordinator may be selected by the Regional Coordinator to assist the Regional Coordinator within subsets of their respective region. The Management Committee must approve the selection of each Area Coordinator and the area they would be responsible for.

11.3.1. The Management Committee may remove any Area Coordinator at any meeting of the Management Committee.

11.4. The Area Coordinators shall hold any responsibilities assigned to them by the Regional Coordinator and the Management Committee.

11.4.1. Each Area Coordinator shall assist the Regional Coordinator in organizing towards the goal that each riding and post-secondary institution in their area has an active Ontario Young Liberal Riding or Student Club.

11.4.2. Each Area Coordinator shall assist the Policy Director, the Regional Coordinator, and any other Area Coordinators from the same region in organizing the Regional Policy Parliament.

11.4.3. The Area Coordinators shall report to the Regional Coordinator with an update of their activities on a regular basis as determined by the Regional Coordinator.

12. COMMITTEES

- 12.1. The Management Committee shall determine the nature of and number of Ontario Young Liberals Standing Committees.
- 12.2. Each Committee shall be given terms of reference, stating objectives and time frames, and each Committee shall report regularly to the Management Committee of the Ontario Young Liberals.
- 12.3. Each Committee shall have a Chair who shall be accountable to the Management Committee of the Ontario Young Liberals, and who can be removed by the Management Committee.
- 12.4. The President of the Ontario Young Liberals shall be an ex-officio member of each Committee.
- 12.5. Notice of Committee Meetings shall be sent to each member of the committee a minimum of three (3) days prior to the date of the meeting, unless such notice is waived in writing by two-thirds (2/3) of the members of the Committee.

13. ANNUAL GENERAL MEETING

- 13.1. There shall be an annual meeting of the members of the Ontario Young Liberals in each year.
- 13.2. The Executive Board shall set the date, time and location for the annual meeting of the members of the Ontario Young Liberals.
- 13.3. The Executive Board may postpone the date for the annual meeting for a period of no more than eighteen (18) months after the date of the previous annual meeting.
- 13.4. The location of the annual meeting shall be in Ontario.
 - 13.4.1. The Annual General Meeting shall not be held in the same region on two consecutive occasions.
- 13.5. The Executive Board shall create an Annual General Meeting Steering Committee prior to the Official Notice being sent, consisting of at least:
 - a The Chief Returning Officer;
 - b The Chair or Co-Chairs;
 - c At least one (1) Executive Board member that is not seeking re-election, when possible; and
 - d A member of staff, when possible
- 13.5.2. The Steering Committee shall undertake the organization of the Annual General Meeting.
- 13.5.3. The Chair or at least one Co-Chair of the Annual General Meeting shall be bilingual and able to conduct the meeting in both official languages of Canada.
- 13.6. Official notice in writing shall be sent at least forty (40) days prior to the date of the Annual General Meeting to Presidents of all Student Clubs and Riding Clubs entitled to send delegates, to all Constituency Association Presidents where there is no Riding Club, and to the Secretary of the Ontario Liberal Party. The notice shall be posted on the Ontario Young Liberals website and emailed to all official Ontario Young Liberal email lists.
- 13.7. The following shall be delegates entitled to attend and vote at the Annual General Meeting of the Ontario Young Liberals:
 - a The President of all recognized Student Clubs and Riding Clubs;
 - b Fifteen (15) delegates elected from each recognized Student Club;
 - c Fifteen (15) delegates elected from each recognized Provincial Riding Club;
 - d Three (3) delegates from each provincial riding where there is not a recognized Ontario Young Liberal Riding Club, appointed by the Constituency Association President;
 - e All members of the Ontario Young Liberal Executive Board.
- 13.4.1 Members of the Ontario Young Liberals are only eligible to be elected or appointed as a delegate from a provincial riding, Riding Club or Student Club if they are a Member in Good Standing of that, provincial riding, Riding Club or Student Club at the time of their election or appointment.
- 13.8. All members of the Ontario Young Liberals shall be entitled to attend the Annual General Meeting subject to the limitations of Article 13.4 and 13.4.1.
- 13.9. In order to send delegates, Clubs must be recognized at least forty (40) days prior to the date of the Annual General Meeting.
- 13.10. Twenty-six (26) delegates present at any plenary session of the Annual General Meeting

shall constitute Quorum.

- 13.11. Only qualified delegates present shall be entitled to vote.
 - 13.11.1. Provided notification of absenteeism, any member in good standing of the Ontario Young Liberals will be able to officially stand as a candidate for any OYL Executive Board position. However, for legal considerations regarding the signature of contracts, only candidates that have reached the age of eighteen (18) at the time of the Annual General Meeting shall be considered for the positions of President and Treasurer.
- 13.12. Elections for voting members of the Executive Board shall occur at the Annual General Meeting and shall be elected at large by the delegates in attendance at that convention, except in the case of the Regional Coordinators where only delegates representing that region may vote. In the case that more than two candidates are nominated for a position, a preferential ballot shall be used. The returning officer shall decide rules pertaining to the balloting. A coin toss shall be used in the case of a tie.
 - 13.12.1. All Regional Coordinator candidates must reside in the region a majority of the time and must provide proof of residence at the Annual General Meeting.
 - 13.12.2. All Executive Board candidates must be members of the Ontario Liberal Party at the moment they declare their intention to run to the Chief Returning Officer
- 13.13. Notices and agendas for the Annual General Meeting shall be made available in both official languages.
- 13.14. Each member of the Executive Board shall present a written report at the Annual General Meeting.

14. ANNUAL POLICY CONFERENCE

- 14.1. An Annual Policy Conference shall be held to consider policy at least once a year.
- 14.2. Notice in writing shall be sent a minimum of forty (40) days prior to an Annual Policy Conference to the Presidents of all Student Clubs and Riding Clubs, to all provincial Constituency Association Presidents, and the Secretary of the Ontario Liberal Party.
- 14.3. The Chair or at least one Co-Chair of the Annual Policy Conference shall be bilingual and able to conduct the meeting in both official languages.
 - 14.3.1. Notices and agendas for the Annual Policy Conference shall be made available in both official languages.

15. PRESIDENTS' COUNCIL

- 15.1. The Ontario Young Liberals Presidents' Council shall consist of the Executive Board, all Student Club Presidents, and all Riding Club Presidents.
- 15.2. Presidents' Council shall be convened at least once during each term of office of the Ontario Young Liberals Executive Board.
- 15.3. Each Presidents' Council meeting shall be organized by the Student Director and the Riding Director, with the VP Organization chairing the meeting

16. RIDING CLUBS

- 16.1. Provided the constitutional requirements are met, there shall be an Ontario Young Liberal Riding Club in each provincial riding.
- 16.2. In Ridings where a Riding Club does not exist, a Founding Meeting may be held when five (5) or more persons who are not younger than fourteen (14) years of age and not older than twenty-five (25) years of age, and are current members of the Constituency association, together apply in writing to the President of the Ontario Young Liberals to found a Provincial Riding Club.
- 16.3. All Ontario Young Liberal Riding Club Founding Meetings, Annual General Meetings and Delegate Selection Meetings to OYL events must follow the provisions included in this constitution. In any case where the Club constitution and the OYL constitution disagree, the OYL constitution shall have authority.
 - 16.3.1. For all Founding Meetings, Annual General Meetings, and Delegate Selection Meetings to OYL events, the following persons must receive official notification 336 hours, which is fourteen (14) days to the hour, before the meeting:
 - a The Ontario Young Liberal President;
 - b The Ontario Young Liberal VP Organization;

- c The Ontario Young Liberal Riding Director;
 - d The corresponding Ontario Young Liberal Regional Coordinator;
 - e All members of the Club; and
 - f The Constituency Association President.
- 16.3.1.1. For all Founding Meetings, Annual General Meetings, and Delegate Selection Meetings to OYL events, notification must include the following:
- a. The date, time, and location of the meeting;
 - b. Contact information for the Club President, or in the case of a Founding Meeting the person organizing the meeting; and
 - c. The recommended Chair of the meeting.
- 16.3.1.2. The Ontario Young Liberal President reserves the right to withhold approval of the notice. Approval shall not be withheld unless the requirements for the meeting are not met, or in the case of a federal or provincial election or Ontario Liberal Party leadership convention and the Ontario Young Liberal President determines it is not in the best interests of the Ontario Young Liberals. In the event that the Ontario Young Liberal President explicitly states that they do not give approval, the meeting shall not take place unless the Executive Board overturns the decision.
- 16.3.1.3. The Ontario Young Liberal President reserves the right to withhold approval of the recommended Chair, or they may decide to appoint a different person to Chair the meeting. If the President decides to appoint a different Chair or explicitly states that they do not give approval this must be done within three (3) days that notice is received by the President.
- 16.3.2. Within fourteen (14) days of each Ontario Young Liberal Riding Club Founding Meeting or Annual General Meeting, the Riding Club must submit to the Ontario Young Liberal Riding Director the following minimum requirements:
- a The constitution of the Club;
 - b The list of executive members and their contact information;
 - c The membership list of the Club; and
 - d The minutes of the meeting, including a list of those in attendance.
- 16.3.2.1. For a Founding Meeting or Annual General Meeting, quorum shall be five (5) members,
- 16.3.3. In the case of a Founding Meeting, if all the requirements in Articles 17.3.1 and 17.3.2 have been met, the Executive Board of the Ontario Young Liberals shall ratify the Ontario Young Liberal Riding Club and shall recommend that the Ontario Liberal Party recognize the Riding Club.
- 16.3.4. In the case of an Annual General Meeting, failure to comply with the requirements in Articles 17.3.1 and 17.3.2 shall empower the Executive Board of the Ontario Young Liberals to de-ratify the Club if they so choose, and recommend to the Ontario Liberal Party that they no longer recognize the Club. Also, if the Club does not hold an Annual General Meeting within fifteen (15) months of the previous Annual General Meeting, the Executive Board shall have the authority to de-ratify the Club if they so choose and recommend to the Ontario Liberal Party that they no longer recognize the Club.
- 16.3.5. Any Riding Club that does not hold an Annual General Meeting within twenty-four (24) months of its previous Annual General Meeting shall no longer be recognized by the OYL and will automatically be de-ratified.
- 16.4. Delegate Selection Meetings for Ontario Liberal Party events shall be governed by the rules set out by the Ontario Liberal Party.
- 16.5. All Ontario Young Liberal Riding Club constitutions must include the following provisions. In any case where the Club constitution and the OYL constitution disagree, the OYL constitution shall have authority.
- 16.5.1. Riding Club constitutions shall have the following objectives:
- a To promote and make widely known and understood, Liberal principles and policies;
 - b To promote the election of Liberal members to the Provincial Legislature;
 - c To develop and determine policy that reflects the concerns and ideas of the members.
- 16.5.2. Riding Club constitutions must provide that voting in absentia and voting by proxy are

expressly forbidden in any elections in the Riding Club.

16.5.3. Riding Club constitutions must require that only one (1) member hold the position of President. Multiple or co-Presidents shall be specifically prohibited.

16.6. Riding clubs are entitled to, with the exception of Founding Meetings or Annual General Meetings, have the option to host teleconference meetings.

17. STUDENT CLUBS

17.1. Provided the constitutional requirements are met, there shall be an Ontario Young Liberal Student Club on each post-secondary campus.

17.2. On a post-secondary campus where no Ontario Young Liberal Student Club exists, a Founding Meeting may be held for that campus when five (5) or more students together apply in writing to the President of the Ontario Young Liberals to found a Student Club.

17.3. All Ontario Young Liberal Student Club Founding Meetings, Annual General Meetings, and Delegate Selection Meetings to OYL events must follow the provisions included in this constitution. In any case where the Club constitution and the OYL constitution disagree, the OYL constitution shall have authority.

17.3.1. For all Founding Meetings, Annual General Meetings, and Delegate Selection Meetings to OYL events, the following persons must receive official notification 336 hours, which is fourteen (14) days to the hour, before the meeting:

- a The Ontario Young Liberal President;
- b The Ontario Young Liberal Student Director;
- c The corresponding Ontario Young Liberal Regional Coordinator;
- d All members of the Club; and

17.3.1.1. For all Founding Meetings, Annual General Meetings, and Delegate Selection Meetings to OYL events, notification must include the following:

- a. The date, time, and location of the meeting;
- b. Contact information for the Club President, or in the case of a Founding Meeting the person organizing the meeting; and
- c. The recommended Chair of the meeting.

17.3.1.2. The Ontario Young Liberals President must give approval of the notice. Approval shall not be withheld unless the requirements for the meeting are not met, or in the case of a federal or provincial election or Liberal Party of Canada or Ontario Liberal Party leadership convention and the Ontario Young Liberal President determines it is not in the best interests of the Ontario Young Liberals. In the event that the Ontario Young Liberals President explicitly states that they do not give approval, the meeting shall not take place unless the Executive Board overturns the decision.

17.3.1.3. The Ontario Young Liberal President may decide to approve of the recommended Chair, or they may decide to appoint a different person to Chair the meeting. If the President decides to appoint a different Chair, this must be done within three (3) days that notice is received by the President.

17.3.2. Within fourteen (14) days of each Ontario Young Liberal Student Club Founding Meeting or Annual General Meeting, the Student Club must submit to the Ontario Young Liberal Student Director the following minimum requirements:

- a The constitution of the Club;
- b The list of executive members and their contact information;
- c The membership list of the Club; and
- d The minutes of the meeting, including a list of those in attendance.

17.3.2.1. For a Founding Meeting or Annual General Meeting, quorum shall be five (5) members, or ten percent (10%) of members eligible to vote, whichever is greater.

17.3.3. In the case of a Founding Meeting, if all the requirements in Articles 18.3.1 and 18.3.2 have been met, the Executive Board of the Ontario Young Liberals shall ratify the Ontario Young Liberal Student Club and shall recommend that the Ontario Liberal Party recognize that Student Club.

17.3.4. In the case of an Annual General Meeting, failure to comply with the requirements in

Articles 18.3.1 and 18.3.2 shall empower the Executive Board of the Ontario Young Liberals to de-ratify the Club if they so choose, and recommend to the Ontario Liberal Party that they no longer recognize the Club. Also, if the Club does not hold an Annual General Meeting within fifteen (15) months of the previous Annual General Meeting, the Executive Board shall have the authority to de-ratify the Club if they so choose and recommend to the Ontario Liberal Party that they no longer recognize the Club.

- 17.3.5. Any Student Club that does not hold an Annual General Meeting within twenty-four (24) months of its previous Annual General Meeting shall no longer be recognized by the OYL and will automatically be de-ratified.
- 17.4. Delegate Selection Meetings for Ontario Liberal Party events shall be governed by the rules set out by the Ontario Liberal Party.
- 17.5. All Ontario Young Liberal Student Club constitutions must include the following provisions. In any case where the Club constitution and the OYL constitution disagree, the OYL constitution shall have authority.
 - 17.5.1. Student Club constitutions shall have the following objectives:
 - a To promote and make widely known and understood, Liberal principles and policies;
 - b To promote the election of Liberal members to the Provincial Legislature;
 - c To develop and determine policy that reflects the concerns and ideas of the members.
 - 17.5.2. Student Club constitutions must provide that Annual General Meetings shall take place during the normal academic year, which shall be at that campus at any time between September 1 and April 30.
 - 17.5.3. Student Club constitutions must provide that voting in absentia and voting by proxy are expressly forbidden in any elections in the Student Club.
 - 17.5.4. Student Club constitutions must require that only one (1) member hold the position of President. Multiple or co-Presidents shall be specifically prohibited.

18. OYL HONOURARY SENATORS

- 18.1. The OYL shall have Honourary Senators whose purpose is to offer advice to members of the Executive Board and to give assistance to OYL fundraising endeavors.
- 18.2. During their term of office, the Ontario Young Liberals Executive Board shall have the power to recognize up to ten (10) people as OYL Honourary Senators.
- 18.3. All Past Presidents of the Ontario Young Liberals shall be OYL Honourary Senators.
- 18.4. An OYL Honourary Senator shall retain his/her title for life, so long as they remain in good standing within the Ontario Liberal Party.
- 18.5. An up to date list of all OYL Honourary Senators shall be kept on file and posted on the Ontario Young Liberals website.
- 18.6. All OYL Honourary Senators shall have non-voting status to any event or gathering of the Ontario Young Liberals.