**Constitution of the**

**RIDING NAME Provincial Young Liberals**

**ARTICLE 1. NAME**

1.1 This organization shall be known as the **RIDING NAME** Provincial Young Liberals.

1.2 The acronym for this organization, used from time to time in place of the full name, shall

be **\_\_\_\_**.

**ARTICLE 2. OBJECTIVES**

2.1. The objectives of the **Riding Name** Provincial Young Liberals shall be:

2.1.1 To promote, and make widely known and understood Liberal principles

and policies;

2.1.2 To promote the election of Liberal members to the Provincial Legislature;

2.1.3 To develop and determine policy that reflects the concerns and ideas of the

members.

**ARTICLE 3. JURISDICTION**

3.1 This association shall operate within the geographical boundaries of the **Riding Name** Provincial constituency as determined by Elections Ontario and shall be affiliated with the local Ontario Liberal Party constituency association.

3.2 In the event that riding redistribution or Elections Ontario renames or severely alters the

makeup of the riding of **Riding Name**, the Executive Council of the Ontario Young Liberals, in consultation with the Ontario Liberal Party constituency association of **Riding Name** and any other body it sees fit, will make the appropriate adjustments to the club until such a time that an annual general meeting or a new founding meeting can take place.

**ARTICLE 4. MEMBERSHIP**

4.1 Membership in the **Riding Name** Provincial Young Liberals shall be determined by the rules set out in the OYL Constitution.

**ARTICLE 5. EXECUTIVE COUNCIL**

5.1 The following shall be Officers of the Executive Council:

(a) President

(b) Vice-President

(c) Treasurer

(d) General Secretary

(e) Membership Secretary

5.2 The Executive Council shall be responsible for the following:

5.2.1 Subject to the decisions of the Annual General Meeting, the Executive Council

shall have charge of the general administration of this club and shall be

responsible for its general affairs.

5.2.2 The Executive Council shall approve budgets and expenditures exceeding one

hundred dollars ($100) provided that a quorum of one-half (1/2) of the members

are present and in agreement.

5.2.3 The Executive Council shall have the power to delegate any authority it sees fit to

committees which it may establish.

5.3 Notice of Executive Council meetings shall be given to each member a minimum of

seven (7) days in advance of the meeting unless such notice is waved.

5.4 The Executive Council shall meet at least four (4) times a year at a time and place

determined by the President, or by written notice of two-thirds (2/3) of Executive Council

members.

5.5 Quorum for meetings of the Executive Council shall be one-half (1/2) of executive

members.

5.6 Officers of the Executive Council shall have the following duties:

5.6.1 The President shall be responsible for coordinating the general management of

the association, shall chair all meetings of the Executive Council and ensure that

executive members fulfill their responsibilities. The President shall sit as a

member on all committees created by the Executive Council, represent the

association at all meetings of the **Riding Name** Provincial Liberal Association and attend meetings held externally by the Ontario Young Liberals or other bodies and

associations. The President shall have co-signing authority, in conjunction with

the Treasurer, over the association’s finances and shall have the power to

approve expenditures under one hundred dollars ($100). In the event that the

position of President becomes vacant, the Vice-President shall act as

President until the next Annual General Meeting.

5.6.2 The Vice-President shall act in the absence of the President on all

matters and shall assume any and all responsibilities assigned to him or her by

the Executive Council.

5.6.3 The Treasurer shall be responsible for record-keeping on financial matters and shall

present a financial report at each meeting of the Executive Council and at the

Annual General Meeting of the association. The Treasurer shall have co-signing

authority, in conjunction with the President, over the association’s finances.

5.6.4 The General Secretary shall be responsible for all association correspondence,

the taking of minutes at all club meetings, maintaining a record of attendance at

meetings, the recording of votes at meetings, and maintaining a record of

membership in the association. The Secretary is also responsible for circulating

notices of meeting to the association’s membership.

5.6.6 The Membership Secretary shall be responsible for recruitment initiatives of the association.

5.7 Other Executive Council positions may be created when necessary provided that a quorum of one-half (1/2) of the Executive Council is present and a majority of members are in agreement. Such Executive Council positions shall be deemed temporary and shall cease to exist upon the election of a new executive at the following Annual General

Meeting of the association.

5.8 In the event that a vacancy should arise, the Executive Council shall be empowered to fill

the vacancy with a majority vote provided that at least one half (1/2) of the Executive Council is present.

5.9 A vacancy in the position of President shall always be filled by the Executive Vice-

President as found in Article 5.6.2 of this constitution.

5.10 If a member of the Executive Council is found to no longer be fulfilling his or her

responsibilities in accordance with this constitution or executive direction, or should the

member have been found to have violated the rules established by this association, the

Ontario Young Liberals or the Ontario Liberal Party, the member may be removed from the Executive Council.

5.10.1 Any motion to remove a member of the Executive Council must be moved and seconded by members of the Executive Council.

5.10.2 The motion shall read as follows:

"Given that this Executive Council of the **Riding Name** Provincial Young Liberal Association no longer has the confidence of (insert member’s name), this Council calls for the removal of this member from the Executive Council effective (insert time and/or instruction)."

5.10.3 A two-thirds (2/3) majority vote of members of the Executive Council, with quorum being two-thirds (2/3) of Executive Council members present, will be necessary to remove a member of the Executive Council.

5.10.4 The member in question will not be entitled to vote, but is entitled to at least ten (10) minutes to make a statement on his or her behalf prior to the taking of the final vote.

5.10.5 All other members of the Executive Council who are present are required to cast a vote either against or in favour of the member’s removal.

5.10.6 In the event that an executive member is removed, his or her position shall be deemed vacant at which time Articles 5.8 & 5.9 shall apply.

5.11 The term of each Executive Council shall cease upon the election of a new executive at

an Annual General Meeting.

**ARTICLE 6. ANNUAL GENERAL MEETING**

6.1 An Annual General Meeting of the **Riding Name** Provincial Young Liberal must be held no less than ten (10) and no more than fifteen (15) months After the previous Annual General Meeting as determined by the Executive Council and in accordance with the Ontario Young Liberal constitution.

6.2 Notice in writing must be given a minimum of fourteen (14) days prior to the date of the

Annual General Meeting to all members of the association, to the Ontario Young Liberal

President, the Ontario Young Liberal Regional Coordinator responsible for the association, to the Ontario Young Liberal Riding Director, and to the President of the

**Riding Name** Provincial Liberal Constituency Association. As part of the notice delivered to the Ontario Young Liberal executive, a copy of the current Constitution must be included.

6.3 Members in good standing a minimum of seven (7) days prior to the time of the meeting will be eligible to vote at the Annual General Meeting.

6.4 Voting by proxy is expressly forbidden in any elections or voting of this association.

6.5 The Executive shall be elected at the Annual General Meeting according to the rules of procedure established by the OYL Executive.

6.6 Within fourteen (14) days of the Annual General Meeting, the following information must

be forwarded to the Ontario Young Liberal executive:

(a) The current constitution of the association, including amendments;

(b) The list of Executive Council members, including addresses and phone numbers;

(c) The membership list of the club, including addresses and phone numbers;

(d) The minutes of the Annual General Meeting; and

(e) A list of those in attendance at the meeting.

**ARTICLE 7. OTHER MEETINGS**

7.1 General Meetings of the **Riding Name** Provincial Young Liberal Association shall be called by the Executive Council for the purpose of electing delegates to external meetings or conventions or for any other purpose.

7.2 Notice in writing must be given a minimum of fourteen (14) days prior to the date of the

meeting to all members of the association. In the case of a Delegate Selection Meeting, notice must follow all rules prescribed in the OYL Constitution.

**ARTICLE 8. CONSTITUTION**

8.1 This constitution may be amended by two-thirds (2/3) vote of the members present and

voting at an Annual General Meeting.

8.2 Notice of proposed amendments to the constitution shall be provided to the members

along with the Notice of an Annual General Meeting.

8.3 Where this constitution is silent, the Constitution of the Ontario Young Liberals shall hold

authority. Where this constitution is in conflict with the Constitution of the Ontario Young

Liberals, the Constitution of the Ontario Young Liberals shall have authority.

**ARTICLE 9. HONOURARY MEMBERS**

9.1 The Executive Council of this association, at its discretion, shall have the authority to bestow honorary lifetime memberships on persons deemed to have contributed greatly to

the **Riding Name** Provincial Young Liberal Association, to youth in the riding of **Riding Name**, or to persons who have dedicated a large part of their life to the Liberal cause in the riding of **Riding Name**.

9.2 Recipients shall be nominated by the President and must have the approval of a two- thirds (2/3) majority vote, with quorum being one-half (1/2), of the Executive Council.

9.3 Nominees must be at least twenty-six (26) years of age or older to be nominated for an

honorary lifetime membership.

9.4 A maximum of five (5) persons can be awarded an honorary lifetime membership per

calendar year.

9.5 No more than one (1) recipient per year may reside outside the riding of **Riding Name.**